

**MINUTES OF SPECIAL CALLED MEETING
TOWN HALL MEETING ROOM
112 W ALABAMA AVE.
VIVIAN, LOUISIANA
Thursday, January 3, 2019
6:30 PM**

INVOCATION - Alderman Raymond Williams led the prayer.

PLEDGE - Mayor Ronnie Festavan led all present in the Pledge of Allegiance

VERIFICATION OF QUORUM - Mayor Ronnie Festavan called the meeting to order at 6:30 p.m. The Interim Town Clerk verified that a quorum was present. The following were present: Ronnie Festavan - Mayor. Raymond Williams, Denise Alexander, Angela Channell, James Martin and Mike Guthrie - Board of Alderman. All members of the Board of Alderman were present.

Also present were staff members/other officials:
Debbie Williamson - Interim Town Clerk; Douglas Dominick - Town Attorney

APPROVE AGENDA- a motion was made by Alderman Denise Alexander and seconded by Alderman Angela Channell, with all voting in favor.

1. Public Comments - **Mayor Festavan called for any public comments but there were none.**

2. The Board of Alderman considered the Mayor's recommendation to appoint, Kellie Morris, as the Town Clerk for the Town of Vivian. **A motion was made by Alderman Raymond Williams and seconded by Alderman Denise Alexander to adopt the motion. Prior to the vote being taken, Mayor Festavan made comments about the qualifications of Ms Morris including the fact that she had voluntarily taken 32 hours toward her municipal clerk's certificate that was presented by the Louisiana Municipal Association. That further Ms Morris had taken the Louisiana ethics training for the past 5 years and had an impressive list of references and accommodations. Mayor Festavan then called for the vote, with all voting in favor.**

3. The Board of Alderman considered the Mayor's recommendation to appoint, Kellie Morris, as the Tax Collector for the Town of Vivian. **A motion was made by Alderman Raymond Williams and seconded by Alderman Angela Channell, with all voting in favor.**

4. The Board of Alderman considered the Mayor's recommendation to appoint, Douglas C Dominick, as the Town Attorney for the Town of Vivian. **A motion was made by Alderman Denise Alexander and seconded by Alderman Mike Guthrie to adopt the motion, with voting in favor.**

5. The Board of Alderman considered the Mayor's recommendation to appoint, Douglas C Dominick, as the Town Magistrate for the Town of Vivian. **A motion was made by Alderman Raymond Williams and seconded by Alderman Mike Guthrie and to adopt the motion, with all voting in favor.**

6. The Board of Alderman considered the removal of Debbie Williamson, as a signature and/or authorized signer on all bank accounts, financial accounts, credit card(s) or any other accounts in the name of the Town of Vivian. **A motion was made by Alderman James Martin and seconded by Alderman Raymond Williams to adopt the motion, with all voting in favor.**

7. The Board of Alderman considered the removal of Judy Wilson, as a signature and/or authorized signer on all bank accounts, financial accounts, credit card(s) or any other accounts in the name of the Town of Vivian. **A motion was made by Alderman Raymond Williams and seconded by Alderman Mike Guthrie and to adopt the motion, with all voting in favor.**

8. The Board of Alderman considered an appointment of which Alderman shall serve as the Mayor Pro Tem. **A motion was made by Alderman Raymond Williams and seconded by Alderman Mike Guthrie to appoint Alderman Angela Channell as the Mayor Pro Tem, with all voting in favor.**

9. The Board of Alderman considered the authorizing of Kellie Morris, as a signature and/or authorized signer on all bank accounts, financial accounts, credit card(s) or any other accounts in the name of the Town

of Vivian. **A motion was made by Alderman Raymond Williams and seconded by Alderman Mike Guthrie to adopt the motion, with all voting in favor.**

10. The Board of Alderman considered the authorizing of the Mayor Pro Tem, as a signature and/or authorized signer on all bank accounts, financial accounts, credit card(s) or any other accounts in the name of the Town of Vivian. **A motion was made by Alderman Raymond Williams and seconded by Alderman James Martin to authorize the Mayor Pro Tem, Angela Channell, as a signature and/or authorized signer on all bank accounts, financial accounts, credit card(s) or any other accounts in the name of the Town of Vivian, with all voting in favor.**

11. Public Hearing of Ordinance # 712 of 2019 to amend and supplement Section 2-113 to set the compensation of the new town clerk **Mayor Ronnie Festavan called for a public hearing on ordinance # 712 of 2019. There were no public comments. Mayor Festavan then declared the public hearing closed.**

12. Adoption of Ordinance # 712 of 2019 to amend and supplement Section 2-113 to set the compensation of the new town clerk **A motion was made by Alderman Angela Channell and seconded by Alderman Raymond Williams to amend Ordinance # 712 to state the that hourly rate of pay for the Town Clerk will be \$20 an hour, with all voting in favor. Mayor Festavan then called for a vote on the adoption of Ordinance # 712 of 2019 as amended, a motion was made by Alderman Raymond Williams and seconded by Alderman Angela Channell and to adopt Ordinance # 712 as amended, with all voting in favor.**

13. Public Hearing on Ordinance # 713 of 2019 to repeal and rescind Ordinance # 710 which set the compensation of the interim town clerk. **Mayor Ronnie Festavan called for a public hearing on Ordinance # 713 of 2019. There were no public comments. Mayor Festavan then declared the public hearing closed.**

14. Adoption of Ordinance # 713 of 2019 to repeal and rescind Ordinance # 710 which set the compensation of the interim town clerk. **A motion was made by Alderman Denise Alexander and seconded by Alderman James Martin to adopt Ordinance # 713 of 2019,, with all voting in favor.**

15. Announcements by Mayor/Board of Alderman - **Mayor Festavan indicated that for now on the announcements will be made by the mayor in Board of Aldermen and not by the public. In any announcements and her comments made by the public should be made during the public comment. He further encouraged any citizens that had any announcements to contact their Alderman himself directly. They would be happy to make announcements during this time. He further introduced David Jones who would be the new deputy clerk for the town of Vivian. He had been an employee a Community Bank and Trust.**

16. Adjourn - **A motion was made by Alderman Raymond Williams and seconded by Alderman Denise Alexander, with all voting in favor.**

Ronnie Festavan, Mayor

January 7, 2019

Kellie Morris, Town Clerk