

**MINUTES OF SPECIAL CALLED MEETING
TOWN HALL MEETING ROOM
112 W ALABAMA AVE.
VIVIAN, LOUISIANA
WEDNESDAY, January 9, 2019
4:00 PM**

CALL TO ORDER - Mayor Festavan called the meeting to order at 4:00 p.m.

INVOCATION - Alderman Raymond Williams led the prayer.

PLEDGE - Mayor Festavan led all present in the Pledge of Allegiance.

VERIFICATION OF QUORUM - The Town Clerk verified that a quorum was present. Those present were: Ronnie Festavan - Mayor; James Martin, Denise Alexander, Michael Guthrie, Raymond Williams, and Angela Channell - Board of Aldermen.

Also present were staff members and/or other officials:
Kellie Morris - Town Clerk, David Jones, Jr. - Deputy Town Clerk,
Douglas Dominick - Town Attorney, and Ryan Nelson - Chief of Police.

APPROVE AGENDA - Motion was made by Denise Alexander and seconded by Raymond Williams with all voting in favor.

1. PUBLIC COMMENTS - There were none.

2. SEMINAR FOR ELECTED OFFICIALS / ORIENTATION - Town Attorney Douglas Dominick instructed the seminar and distributed hand-outs to those present. Elected Officials were allowed to ask questions and/or make comments during the presentation. Topics presented were: 1) Helpful Hints to Good Government, 2) Definitions, 3) The Lawrason Act, 4) Open Meetings Law, 5) Executive Sessions, 6) Public Comment Rules, 7) Public Bid Law, 8) Town Ordinance(s) - Grass, Weeds and Wild Growth, 9) Town Ordinance(s) - Junked, Wrecked and Abandoned Property, 10) Town Ordinance(s) - Condemnation of Buildings, 11) Community Center Rules, 12) Roberts Rules of Order, 13) Ethics, 14) Employee Handbook -and- 15) Zoning.

3. CLOSING COMMENTS - Chief Nelson complimented Mayor Festavan, the new Town Clerk, and Deputy Town Clerk. He is very

