

**MINUTES OF REGULAR COUNCIL MEETING  
TOWN HALL MEETING ROOM  
112 W. ALABAMA AVE.  
VIVIAN, LOUISIANA  
MONDAY, SEPTEMBER 9, 2019  
6:00 PM**

**CALL TO ORDER** – Mayor Festavan called the meeting to order at 6:00 p.m.

**INVOCATION** – Alderman Michael Guthrie opened the meeting in prayer.

**PLEDGE** – Mayor Festavan led all present in the Pledge of Allegiance following the posting of the Colors by North Caddo Magnet High School Color Guard.

**VERIFICATION OF QUORUM** – Board of Aldermen present for Roll Call were James Martin, Denise Alexander, Michael Guthrie, Raymond Williams and Angela Channell. Following Roll Call the Town Clerk verified that a quorum was present.

Also present were other elected officials/staff members: Ronnie Festavan - Mayor, Ryan Nelson - Chief of Police, Douglas Dominick - Town Attorney, Kevin Hartzo - Public Works Director, Annette Lewis - Environmental Services Coordinator, and Perry Hart - Deputy Police Chief; absent was Bobby Smith - Zoning & Condemnation Officer.

**APPROVE AGENDA** – An amendment to the Agenda was needed as one (1) item, agenda item # 11 which related to Agenda items # 5 and 6 (the sale of Oilwell interest to highest bidder) needed to be added to the Agenda which required a unanimous vote of the Board of Aldermen present. The Mayor asked for the votes to amend, to add item # 11 to the Agenda; motion was made by Denise Alexander, second by Raymond Williams; all approved.

Following the vote to approve adding item # 11 to the Agenda the motion was made by Michael Guthrie, second by Raymond Williams to accept the amended Agenda; all approved.

**1. SCHOOL ANNOUNCEMENTS – (1)** The North Caddo Elementary-Middle School Ambassador Club made a special presentation to Mayor Festavan naming him as an ‘Honorary Wolfpack Ambassador’; **(2)** Mrs. Willoughby presented the North Caddo Elementary-Middle School Students of the Month – 3<sup>rd</sup> grader Bethany Mize and 6<sup>th</sup> grader Nevaeh Fisk; **(3)** Mrs. Cherry was presented the North Caddo Magnet High School Students of the Month – 9<sup>th</sup> grader Maggie Reger, 10<sup>th</sup> grader Traymond Thomas, 11<sup>th</sup> grader Katherine Green and Over-all 12<sup>th</sup> grader Jaden Dickey.

**2. PUBLIC COMMENTS –** There were none.

**3. MONTHLY FINANCIAL REPORT –** Financial report was presented by Mayor Festavan.

**4. APPROVAL OF MINUTES FOR August 12<sup>th</sup> REGULAR MONTHLY MEETING –** Motion was made by Raymond Williams, second by James Martin; all approved.

**5. PUBLIC HEARING ON ORDINANCE # 726 OF 2019 OF THE TOWN OF VIVIAN, LOUISIANA - TO SALE AND OR TRANSFER THE TOWN’S WORKING INTEREST BEING 0.00482635 % WORKING INTEREST IN MCGINNIS #1 (THE SOUTH HALF OF SOUTHEAST QUARTER OF SECTION 14, TOWNSHIP 20 NORTH, RANGE 16 WEST, CADDO PARISH, LOUISIANA BEING IN WHAT IS COMMONLY KNOWN AS THE VIVIAN SAND UNIT), CADDO PARISH, LOUISIANA FOR THE REASONS FOR SAID SALE, TO FIX THE MINIMUM PRICE OF SAID SALE AND THE TERMS OF THE SALE.** This ordinance will declare said property surplus property, no longer needed for a public purpose and to be sold unto the successful highest bidder. Mayor Festavan opened the public hearing for comments FOR or AGAINST the Ordinance; none were made. Mayor Festavan then declared the public hearing closed.

**6. THE BOARD OF ALDERMEN WILL CONSIDER THE FINAL ADOPTION OF ORDINANCE # 726 - TO SALE AND OR TRANSFER THE TOWN’S 0.00482635% WORKING INTEREST IN MCGINNIS #1, CADDO PARISH, LOUISIANA TO THE SUCCESSFUL HIGHEST BIDDER.** Motion to adopt was made by Michael Guthrie, second by James Martin; all approved.

**7. INTRODUCTION OF ORDINANCE # 727 OF 2019 OF THE TOWN OF VIVIAN, LOUISIANA** - AN ORDINANCE FOR THE CODE OF ORDINANCES, TOWN OF VIVIAN, TO REVOKE AND SET ASIDE TWO (2) ALLEYS LOCATED WITHIN THE TOWN LIMITS OF THE TOWN OF VIVIAN, CADDO PARISH, LOUISIANA, being located in Block 26, Town of Vivian, Caddo Parish, Louisiana as per Plat Recorded in Book 17, Page 273 of the Conveyance Records of Caddo Parish, Louisiana.

**8. INTRODUCTION OF ORDINANCE # 728 OF 2019 OF THE TOWN OF VIVIAN, LOUISIANA** - AN ORDINANCE APPROVING THE ISSUANCE OF NOT EXCEEDING THREE MILLION ONE HUNDRED FIVE THOUSAND DOLLARS (\$3,105,000.00) OF CERTIFICATES OF INDEBTEDNESS, SERIES 2019, OF THE TOWN OF VIVIAN, STATE OF LOUISIANA AND PROVIDING FOR TERMS AND OTHER MATTERS IN CONNECTION THEREWITH.

**9. THE BOARD OF ALDERMAN WILL CONSIDER ADOPTING RESOLUTION # 13 OF THE TOWN OF VIVIAN, LOUISIANA** - A RESOLUTION APPROVING THE LOUISIANA COMPLIANCE QUESTIONNAIRE AND AUTHORIZING THE MAYOR TO SIGN AND EXECUTE THE LOUISIANA COMPLIANCE QUESTIONNAIRE; this questionnaire is a required part of the financial audit of the State and Local Government agencies. Motion to adopt was made by Raymond Williams, second by Denise Alexander; all approved.

**10. HIRING OF POLICE DISPATCHER** - The Board of Aldermen will consider the Chief of Police's recommendation to hire TeAngela Green as a part-time dispatcher for the Vivian Police Department at the pay rate of \$8.50 per hour. Motion was made by Raymond Williams, second by Denise Alexander; all approved.

**11. THE BOARD OF ALDERMEN WILL CONSIDER ADOPTING RESOLUTION NUMBER # 14 OF 2019 OF THE TOWN OF VIVIAN LOUISIANA** – A RESOLUTION PURSUANT TO THE ADOPTION OF ORDINANCE # 726 OF 2019 authorizing Mayor Ronnie Festavan to sign and execute any and all assignments, bills of sale, and any other legal documents necessary to consummate such act of sale of working interest in the McGinnis #1 at this discretion as advisable and in the best interest of the Town of Vivian. Motion was made by Raymond Williams,

second by James Martin; all approved.

**PROPERTY CONDEMNATION REPORT** – In the absence of Bobby Smith the report was given by Mayor Festavan who reported that the demolition and disposal was to begin on the burned home located at 525 N. Spruce Street on September 19. Properties also reported on were **1)** 512 S. Cypress Street and **2)** 520 S. Cypress Street.

**CODE ENFORCEMENT REPORT** – In the absence of Deputy Police Chief Perry Hart a written Report with Log Sheet was distributed to Council Members for the period of July 10 to August 8, 2019. The report contained the following: **1)** Total Properties Inspected = 13; **2)** Properties Brought to Standard = 8; **3)** Summons Issued/Pending = 5; **4)** Properties Currently Awaiting Follow-up = 4; and **5)** Properties Awaiting Further Investigation = 11. (A property located on the corner of N. Cypress and W. Mississippi Streets was discussed by Council, Town Attorney Doug Dominick and Police Chief Ryan Nelson concerning the possibility of pulling the water meter until conditions at the location were addressed.)

**MAYOR'S REPORT** – Mayor Festavan's report contained the following: **1)** a reminder and an invitation for all to attend National Night Out that will be held on Tuesday, October 1<sup>st</sup>.

**ANNOUNCEMENTS BY BOARD OF ALDERMEN** – There were none.

**ADJOURN** – Motion was made by Raymond Williams, second by Denise Alexander; all approved. Meeting adjourned at 6:48 p.m.

---

**Ronnie Festavan, Mayor**

---

**Kellie Morris, Town Clerk**

**September 23, 2019**