

MINUTES OF SPECIAL CALLED MEETING
TOWN HALL MEETING ROOM
112 W. ALABAMA AVE.
VIVIAN, LOUISIANA
THURSDAY, MAY 21, 2020
6:00 PM

CALL TO ORDER - Mayor Festavan called the meeting to order at 6:00 p.m.

INVOCATION - Alderman Raymond Williams opened the meeting in prayer.

PLEDGE - Mayor Festavan led all present in the Pledge of Allegiance.

ROLL CALL - VERIFICATION OF QUORUM - Board of Aldermen present for Roll Call were James Martin, Denise Alexander, Michael Guthrie, and Raymond Williams; absent was Angela Channell. Following Roll Call the Town Clerk verified that a quorum was present.

Also present were other elected officials and/or staff members: Ronnie Festavan - Mayor, Kellie Morris - Town Clerk, Ryan Nelson - Chief of Police, and Douglas Dominick - Town Attorney.

APPROVE AGENDA - Motion to approve Agenda as presented was made by Raymond Williams, second by Denise Alexander; all approved.

1. PUBLIC COMMENTS - There were none.

2. MONTHLY FINANCIAL REPORT - Financial report including budget-to-actual comparisons was presented by Mayor Festavan. Following the report and discussion, motion to accept as presented was made by James Martin, second by Raymond Williams; all approved.

3. APPROVAL OF MINUTES - Motion to approve the minutes for the March 9 regular meeting was made by Raymond Williams, second by Denise Alexander; all approved.

4. PUBLIC HEARING ON ORDINANCE # 732 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA - AN ORDINANCE AUTHORIZING THE ISSUANCE OF AN AMOUNT NOT EXCEEDING THREE MILLION TWO HUNDRED FIFTY THOUSAND DOLLARS (\$3,250,000) WATER AND SEWER SYSTEM REVENUE REFUNDING BONDS, SERIES 2020, OF THE TOWN OF VIVIAN, STATE OF LOUISIANA; PRESCRIBING THE FORM, TERMS AND CONDITIONS OF SAID BONDS; DESIGNATING THE DATE, DENOMINATION AND PLACE OF PAYMENT OF SAID BONDS; PROVIDING FOR THE PAYMENT THEREOF IN PRINCIPAL AND INTEREST; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. (This is a refinancing of current water and sewer bonds by the Town of Vivian.) Mayor Festavan opened the public hearing for comments FOR or AGAINST the Ordinance; none were made. He then declared the public hearing closed.

5. THE BOARD OF ALDERMEN WILL CONSIDER THE FINAL ADOPTION OF ORDINANCE # 732 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA - SEE AGENDA ITEM # 4 - Motion to adopt Ordinance # 732 of 2020 of the Town of Vivian, Louisiana was made by Raymond Williams, second by Denise Alexander; all approved.

6. PUBLIC HEARING ON ORDINANCE # 733 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA - AN ORDINANCE TO DECLARE CERTAIN IMMOVABLE PROPERTY OWNED BY THE TOWN OF VIVIAN TO BE DILAPIDATED AND NO LONGER NEEDED FOR A PUBLIC PURPOSE AND TO AUTHORIZE THE MAYOR TO TAKE THE NECESSARY STEPS TO DEMOLISH AND REMOVE THE STRUCTURE ON THE FOLLOWING DESCRIBED PROPERTY, TO WIT LOTS 5, & 6, VIVIAN HEIGHTS SUBDIVISION, LOCATED IN SECTION 26, TOWNSHIP 22 NORTH, RANGE 16 WEST, VIVIAN, CADDO PARISH LOUISIANA. GEOGRAPHICAL NUMBER 221626-064-0020-00 (This is the blue building located adjacent to the Vivian Cemetery.) Mayor Festavan opened the public hearing for comments FOR or AGAINST the Ordinance; none were made. He then declared the public hearing closed.

7. THE BOARD OF ALDERMEN WILL CONSIDER THE FINAL ADOPTION OF ORDINANCE # 733 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA - SEE AGENDA ITEM # 6 - Motion to adopt Ordinance # 733 of 2020 of the Town of Vivian, Louisiana was made by James Martin, second by Raymond Williams; all approved.

8. INTRODUCTION OF ORDINANCE # 735 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA – AN ORDINANCE TO SALE IMMOVABLE PROPERTY THE REASONS FOR SAID SALE, TO FIX THE MINIMUM PRICE OF SAID SALE AND THE TERMS OF THE SALE. FURTHER TO DECLARE SAID PROPERTY SURPLUS PROPERTY AND NO LONGER NEEDED FOR A PUBLIC PURPOSE AND TO BE SOLD UNTO THE HIGHEST BIDDER. (THIS IS THE SALE OF THE PROPERTY KNOWN AS THE “OLD VIVIAN FIRE STATION”) There will be a public hearing prior to the adoption of Ordinance # 735 at the Special Called Council Meeting at 4:30 p.m. on Monday, June 29, 2020 at the Vivian Town Hall, located at 112 W. Alabama Ave. in Vivian, Louisiana.

9. INTRODUCTION OF ORDINANCE # 736 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA – AN ORDINANCE TO ADOPT RULES AND REGULATIONS FOR THE VIVIAN MUNICIPAL AIRPORT (THIS ORDINANCE WILL UPDATE PRIOR RULES AND REGULATIONS FROM THE 1980'S REGARDING THE VIVIAN MUNICIPAL AIRPORT) There will be a public hearing prior to the adoption of Ordinance # 736 at the Regular Council Meeting at 6:00 p.m. on Monday, June 8, 2020 at the Vivian Town Hall, located at 112 W. Alabama Ave. in Vivian, Louisiana.

10. INTRODUCTION OF ORDINANCE # 737 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA – AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 10 LICENSES AND BUSINESS REGULATIONS - ARTICLE II. OCCUPATIONAL LICENSE TAX - (this ordinance will amend the annual occupational fee to be paid by Peddler and Itinerant Vendors and to set fees to be paid by Circuses, concerts, carnivals and special events) There will be a public hearing prior to the adoption of Ordinance # 737 at the Regular Council Meeting at 6:00 p.m. on Monday, June 8, 2020 at the Vivian Town Hall, located at 112 W. Alabama Ave. in Vivian, Louisiana.

11. INTRODUCTION OF ORDINANCE # 738 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA – AN ORDINANCE TO AMEND, CHAPTER 10 - LICENSES AND BUSINESS REGULATIONS - ARTICLE VI - PEDDLERS - HAWKERS AND ITINERANT VENDORS - DIVISION 1- GENERALLY - to include Section 10-157 License Non Exemption. (this ordinance will require any Peddler and Itinerant Vendor who solicits upon a private residence to obtain a license as set forth in section 10-28 of the Town of Vivian Ordinances) There will be a public hearing prior to the adoption of Ordinance # 738 at the Regular Council Meeting at 6:00 p.m. on Monday,

June 8, 2020 at the Vivian Town Hall, located at 112 W. Alabama Ave. in Vivian, Louisiana.

12. INTRODUCTION OF ORDINANCE # 739 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA – AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 10 LICENSES AND REGULATIONS - ARTICLE VI. PEDDLERS, HAWKERS AND ITINERANT VENDORS, DIVISION 2 - ITINERANT VENDORS. (this ordinance will make amendments and supplement Section 10-171 through 10-178 of the Town of Vivian’s Code of Ordinance to define a peddler and require a better application process, etc...) There will be a public hearing prior to the adoption of Ordinance # 739 at the Regular Council Meeting at 6:00 p.m. on Monday, June 8, 2020 at the Vivian Town Hall, located at 112 W. Alabama Ave. in Vivian, Louisiana.

13. INTRODUCTION OF ORDINANCE # 740 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA – AN ORDINANCE TO AMEND, CHAPTER 10 - LICENSES AND BUSINESS REGULATIONS - ARTICLE VI - PEDDLERS - HAWKERS AND ITINERANT VENDORS - TO INCLUDE, DIVISION 3. - FOOD TRUCK AND TRAILER VENDORS (this Ordinance will define Food Truck and Trailer Vendors and set forth rules, regulations, application process, etc..., regarding Food Truck and Trailer Vendors) There will be a public hearing prior to the adoption of Ordinance # 740 at the Regular Council Meeting at 6:00 p.m. on Monday, June 8, 2020 at the Vivian Town Hall, located at 112 W. Alabama Ave. in Vivian, Louisiana.

14. THE BOARD OF ALDERMEN WILL CONSIDER THE ADOPTION OF RESOLUTION # 4 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA - TO AUTHORIZED RONNIE FESTAVAN, MAYOR OF THE TOWN OF VIVIAN TO SIGN AND EXECUTE ANY LEASE AGREEMENT OR OTHER DOCUMENTS WITH INDIVIDUALS, BUSINESSES, OR ANY LEGAL ENTITIES TO LEASE THE HANGAR(S) OR OTHER PROPERTY LOCATED AT THE VIVIAN MUNICIPAL AIRPORT. Motion to adopt Resolution # 4 of 2020 of the Town of Vivian, Louisiana was made by Raymond Williams, second by Denise Alexander; all approved.

15. THE BOARD OF ALDERMEN WILL CONSIDER THE ADOPTION OF RESOLUTION # 5 OF 2020 OF THE TOWN OF VIVIAN, LOUISIANA - AUTHORIZES MAYOR FESTAVAN TO MAKE APPLICATION TO THE LOUISIANA OFFICE OF STATE PARKS, DIVISION OF OUTDOOR

RECREATION, TO SEEK FEDERAL FINANCIAL ASSISTANCE OBLIGATING FUNDS TO LAND AND WATER CONSERVATION FUND PROJECT, AND BE FURTHER AUTHORIZED TO TAKE THE NECESSARY ACTION TO IMPLEMENT SUCH PROJECT AND SIGN SUCH DOCUMENTS AS ARE REQUIRED. (This is on the swimming pool project.) Motion to adopt Resolution # 5 of 2020 of the Town of Vivian, Louisiana was made by Denise Alexander, second by James Martin; all approved.

ZONING/CONDEMNATION REPORT - No report given.

CODE ENFORCEMENT REPORT - No report given.

MAYOR'S REPORT - The Mayor's report included the following topics: **1)** The Town has received an \$80,000 grant for continued improvements and updates of our parks & recreation with plans to include a walking trail, **2)** the surplus sale list continues to grow and the sale is scheduled for July, **3)** the Police Complex and Capital Outlay funding, **4)** the Town has been escalated to the 2nd level in the swimming pool grant process, **5)** the hiring of a new Water Plant Operator, **6)** mowing of the Town Cemetery, **7)** a Budget Workshop meeting to be held on Thursday, May 28 at 4:30, adding that work is being done to add funding for a Code Enforcement Officer and Environmental Court, **8)** the EPIC Boat Plant manufacturers loaded up and left town, and **9)** the clean-up work that was done on the Howell property.

ANNOUNCEMENTS BY BOARD OF ALDERMEN - Alderman Michael Guthrie asked Chief Nelson to look into basketball goals that are being placed beside the streets with people playing basketball in the street which is creating safety and traffic issues.

ADJOURN - Motion to adjourn was made by Raymond Williams, second by Denise Alexander; all approved. Meeting adjourned at 7:02 p.m.

Ronnie Festavan, Mayor

June 1, 2020

Kellie Morris, Town Clerk