

**MINUTES OF SPECIAL CALLED MEETING**  
**TOWN HALL MEETING ROOM**  
**112 W. ALABAMA AVE.**  
**VIVIAN, LOUISIANA**  
**THURSDAY, MAY 28, 2020**  
**4:30 PM**

**CALL TO ORDER** - Mayor Festavan called the meeting to order at 4:30 p.m.

**INVOCATION** - Alderman James Martin opened the meeting in prayer.

**PLEDGE** - Mayor Festavan led all present in the Pledge of Allegiance.

**ROLL CALL - VERIFICATION OF QUORUM** - Board of Aldermen present for Roll Call were James Martin, Denise Alexander, Michael Guthrie, Raymond Williams and Angela Channell. Following Roll Call the Town Clerk verified that a quorum was present.

Also present were other elected officials and/or staff members: Ronnie Festavan - Mayor, Kellie Morris - Town Clerk, Ryan Nelson - Chief of Police, Perry Hart - Deputy Police Chief and Kevin Hartzo - Director of Public Works.

**APPROVE AGENDA** - Motion to approve Agenda as presented was made by Raymond Williams, second by Angela Channell; all approved.

**1. PUBLIC COMMENTS** - There were none.

**2. THE BOARD OF ALDERMEN WILL CONSIDER ADOPTING RESOLUTION # 6 of 2020** (inadvertently listed as Resolution # 5 on the Agenda) **OF THE TOWN OF VIVIAN – A RESOLUTION AUTHORIZING MAYOR FESTAVAN TO ENTER INTO AN AGREEMENT(S) WITH THE UNITED STATES OF AMERICA** (acting through the Federal Aviation Administration, herein called the ‘FAA’) **AND SIGN THE CARES (Coronavirus Aid, Relief, And Economic Security) ACT AIRPORT GRANT AGREEMENT(S)**. This Grant is provided in accordance with the CARES Act to provide eligible Sponsors with funding to help offset a decline in revenues arising from diminished airport operations and activities as a

result of the COVID-19 Public Health Emergency. Motion to adopt Resolution # 6 of 2020 of the Town of Vivian, Louisiana was made by Raymond Williams, second by James Martin; all approved.

**3. BUDGET WORKSHOP** – Mayor Festavan presented Council Members and others in attendance with the Local Sales Tax Breakdown and a Financial Analysis worksheet with projected revenues in relation to COVID-19 before the budget talks began.

**REVIEW AND CONSIDERATION OF PROPOSED POLICE DEPARTMENT BUDGETS for FISCAL YEAR 2020-21** – Police Chief, Ryan Nelson and Deputy Police Chief, Perry Hart were in attendance to participate in the FY 2020-21 Budget process by presenting the proposed budget for the Police Department in the coming year. Following Chief Nelson’s presentation of his Department’s proposed budget, discussion was held between Council Members, Mayor Festavan, Chief Nelson and Deputy Chief Hart, and the decision was made to workup additional budget figures and make it available to Chief Nelson before the next Budget Workshop meeting.

**REVIEW AND CONSIDERATION OF PROPOSED UTILITY (Water & Sewer) AND STREET DEPARTMENTS BUDGETS for FISCAL YEAR 2020-21** – Public Works Director, Kevin Hartzo was also in attendance to participate in the FY 2020-21 Budget process by presenting the proposed budget for the Utility (Water & Sewer) and Street Departments in the coming year. Following Mr. Hartzo’s presentation of his Departments’ proposed budgets, discussion was held between Council Members, Mayor Festavan and Mr. Hartzo, and the decision was made to workup additional budget figures and make it available to Mr. Hartzo before the next Budget Workshop meeting also.

**ADJOURN** - Motion to adjourn was made by Raymond Williams, second by James Martin; all approved. Meeting adjourned at 5:40 p.m.

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**Ronnie Festavan, Mayor**

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**Kellie Morris, Town Clerk**

**June 1, 2020**