

**MINUTES**  
**REGULAR TOWN COUNCIL MEETING**  
**VIVIAN TOWN HALL MEETING ROOM**  
**112 W. ALABAMA AVE.**  
**VIVIAN, LOUISIANA**  
**MONDAY, DECEMBER 12, 2022**  
**6:00 P.M.**

**CALL TO ORDER** - Mayor Festavan called the meeting to order at 6:00 p.m.

**INVOCATION** - Alderman Michael Guthrie opened the meeting in prayer.

**PLEDGE** - Mayor Festavan led all present in the Pledge of Allegiance.

**ROLL CALL - VERIFICATION OF QUORUM** - Board of Aldermen present for Roll Call were James Martin, Denise Alexander, Michael Guthrie, Raymond Williams, and Angela Channell. Following Roll Call the Town Clerk verified that a quorum was present. Also present were other elected officials and/or staff members: Ronnie Festavan - Mayor, Ryan Nelson - Police Chief, Kellie Morris - Town Clerk, and Douglas Dominick - Town Attorney.

**APPROVE AGENDA** - Motion to approve the Agenda as presented was made by Raymond Williams, seconded by James Martin; all approved.

**1. SCHOOL ANNOUNCEMENTS** - Mr. Cunningham, North Caddo Elementary-Middle School Principal, announced the following Students-of-the Month: **a)** Elementary - Michael Bradford, and **b)** Middle - Kaylynn Rainey.

Mr. Glover of North Caddo Magnet High School was present and made the following announcements: **1)** Christmas at North Caddo will be on Tuesday, December 13<sup>th</sup>, **2)** Mid-term & LEAP testing, and **3)** the 4 x 4 x 4 scheduling is going great! He then introduced the following Students-of-the-Month: **i)** September 9<sup>th</sup> grader - Taylor Dees, **ii)** October 9<sup>th</sup> grader - Cory Brian, **iii)** December 9<sup>th</sup> grader - Kevin Peace, and **iv)** December 10<sup>th</sup> grader - Angel Vargas.

**2. PUBLIC COMMENTS** - There were none.

**3. MONTHLY FINANCIAL REPORT** - Financial report including budget-to-actual comparisons was presented by Mayor Festavan. Following the report and discussion, motion to accept as presented was made by James Martin, seconded by Michael Guthrie; all approved.

**4. APPROVAL OF MINUTES** - Motion to approve the Minutes for the November 14, 2022 Regular Council Meeting was made by Raymond Williams, seconded by James Martin; all approved.

**5. PUBLIC HEARING ON ORDINANCE # 779 OF 2022 OF THE TOWN OF VIVIAN, LOUISIANA** - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 2 ADMINISTRATION, ARTICLE II - MAYOR AND BOARD OF ALDERMEN, SECTION 2-28 - COMPENSATION - OF THE CODE OF ORDINANCES OF THE TOWN OF VIVIAN. Mayor Festavan opened the public hearing for comments FOR or AGAINST the Ordinance; none were made. He then declared the public hearing closed.

**6. THE BOARD OF ALDERMEN WILL CONSIDER THE FINAL ADOPTION OF ORDINANCE # 779 OF 2022 OF THE TOWN OF VIVIAN, LOUISIANA** - Motion to adopt Ordinance # 779 of 2022 of the Town of Vivian, Louisiana was made by Raymond Williams, seconded by Denise Alexander; all approved.

**7. PUBLIC HEARING ON ORDINANCE # 780 OF 2022 OF THE TOWN OF VIVIAN, LOUISIANA** - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 2 ADMINISTRATION, ARTICLE III - OFFICERS AND EMPLOYEES, DIVISION 2 - CHIEF OF POLICE SECTION 2-66 - COMPENSATION OF THE CHIEF OF POLICE, OF THE CODE OF ORDINANCES OF THE TOWN OF VIVIAN. Mayor Festavan opened the public hearing for comments FOR or AGAINST the Ordinance; none were made. He then declared the public hearing closed.

**8. THE BOARD OF ALDERMEN WILL CONSIDER THE FINAL ADOPTION OF ORDINANCE # 780 OF 2022 OF THE TOWN OF VIVIAN, LOUISIANA** - Motion to adopt Ordinance # 780 of 2022 of the Town of Vivian, Louisiana was made by Raymond Williams, seconded by Denise Alexander; all present approved.

**9. INTRODUCTION OF ORDINANCE # 781 OF ~~2022~~ 2023 OF THE TOWN OF VIVIAN, LOUISIANA** - AN ORDINANCE OF THE CODE OF ORDINANCES, TOWN OF VIVIAN, LOUISIANA, TO AMEND AND SUPPLEMENT DIVISION 5 OTHER MUNICIPAL OFFICERS SECTION 2-113 OF ARTICLE III OF CHAPTER 2 ADMINISTRATION OF THE CODE OF ORDINANCE OF THE TOWN OF VIVIAN; Compensation of the Town Clerk. Motion to introduce Ordinance # 781 of ~~2022~~ 2023 was made by Raymond Williams, seconded by James Martin; all present approved. There will be a public hearing prior to the adoption of Ordinance # 781 at the Regular Town Council Meeting at 6:00 p.m. on Monday, January 9, 2023 at the Vivian Town Hall, located at 112 W. Alabama Ave. in Vivian, Louisiana.

**10. INTRODUCTION OF ORDINANCE # 782 OF ~~2022~~ 2023 OF THE TOWN OF VIVIAN, LOUISIANA** - AN ORDINANCE OF THE CODE OF ORDINANCES, TOWN OF VIVIAN, LOUISIANA, TO AMEND AND SUPPLEMENT DIVISION 5 OTHER MUNICIPAL OFFICERS SECTION 2-112 OF ARTICLE III OF CHAPTER 2 ADMINISTRATION OF THE CODE OF ORDINANCE OF THE TOWN OF VIVIAN; Compensation of the Town Attorney. Motion to introduce Ordinance # 782 of ~~2022~~ 2023 was made by Denise Alexander, seconded by Raymond Williams; all present approved. There will be a public hearing prior to the adoption of Ordinance # 782 at the Regular Town Council Meeting at 6:00 p.m. on Monday, January 9, 2023 at the Vivian Town Hall, located at 112 W. Alabama Ave. in Vivian, Louisiana.

**11. HIRING OF POLICE PERSONNEL - THE BOARD OF ALDERMEN WILL CONSIDER THE CHIEF OF POLICE'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL FOR THE VIVIAN POLICE DEPARTMENT: Jeremiah Carroll - Part-time Patrolman - \$13.00 per hour.**

Motion to approve the Chief of Police's recommendation to hire Jeremiah Carroll as a Part-time Patrolman at \$13.00 per hour on a probationary period until the March 13, 2023 Regular Council Meeting was made by James Martin, seconded by Raymond Williams; all approved.

**ZONING, CONDEMNATION & CODE ENFORCEMENT MATTERS -**

**A. CONDEMNATION MATTERS -**

i. THE BOARD OF ALDERMEN WILL CONSIDER THE FOLLOWING PROPERTY FOR REVIEW REGARDING PROPERTY STANDARD VIOLATIONS: 917 S. Pine St., Vivian, Louisiana - Geo # 221635-000-0221-00.

Mayor Festavan recommended that the property be removed from the Council's authority and forwarded to Code Enforcement for continued review as it is a property standards matter at present. Following discussion, motion was made to approve Mayor Festavan's recommendation by Raymond Williams, seconded by Denise Alexander; all approved.

ii. THE BOARD OF ALDERMEN WILL CONSIDER THE FOLLOWING PROPERTY FOR FINAL CONDEMNATION: Lots 1 & 2, blk. 11, Christian Heights Addn., Vivian, Caddo Parish, Louisiana, together with all buildings and improvements. Geographical number 221626-124-0033-00 with a municipal address of 605 Southeast Front St., Vivian, LA 71082.

Town Attorney Dominick read aloud the condemnation overview from Curator, Sam Goodwin. Following the reading and discussion, motion to proceed with condemnation and demolition at this address was made by Raymond Williams, seconded by Denise Alexander; all approved.

**B. COMPLETE ZONING/CONDEMNATION & CODE ENFORCEMENT REPORT -** Zoning/Condemnation & Code Enforcement Officer Bobby Smith was unable to attend, and the new Code Enforcement Officer will begin in January, 2023. The following address was discussed: 405 Bailey St.

**MAYOR'S REPORT** - Mayor Festavan gave a report on the following: **1)** the up-coming employee safety meeting, **2)** the up-coming Christmas and New Year holiday closures, **3)** the Swearing-in ceremony for the new Administration on December 29<sup>th</sup> @ 6:00 p.m., **4)** the up-coming Orientation for Council Members, and **5)** the up-coming Regular Council meeting on January 9, 2023.

**ANNOUNCEMENTS BY BOARD OF ALDERMEN** - Alderman Michael Guthrie suggested that a home on the corner of W. Virginia & S. Cypress Streets be evaluated for property standards violations.

**ADJOURN** - Motion to adjourn was made by Raymond Williams, seconded by James Martin; all approved. Meeting was adjourned at 6:59 p.m.

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**Kellie Morris, Town Clerk**  
**December 14, 2022**

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**Ronnie Festavan, Mayor**