

**MINUTES**  
**SPECIAL CALLED TOWN COUNCIL MEETING**  
**VIVIAN TOWN HALL MEETING ROOM**  
**112 W. ALABAMA AVE.**  
**VIVIAN, LOUISIANA**  
**THURSDAY, JANUARY 5, 2023**  
**4:30 P.M.**

**CALL TO ORDER** - Mayor Festavan called the meeting to order at 4:30 p.m.

**INVOCATION** - Alderman Robert Green opened the meeting in prayer.

**PLEDGE** - Mayor Festavan led all present in the Pledge of Allegiance.

**ROLL CALL - VERIFICATION OF QUORUM** - Board of Aldermen present for Roll Call were James Martin, Samuel Hodge, Raymond Williams, and Robert Green; absent was Denise Alexander. Following Roll Call the Town Clerk verified that a quorum was present.

Also present were other elected officials and/or staff members: Ronnie Festavan - Mayor, Kellie Morris - Town Clerk, and Douglas Dominick - Town Attorney.

**APPROVE AGENDA** - Motion to approve the Agenda as presented was made by Raymond Williams, seconded by James Martin; all present approved.

**1. PUBLIC COMMENTS** - There were none.

**2. ORIENTATION - FOR ELECTED OFFICIALS;** given by Town Attorney, Doug Dominick. Town Attorney Dominick instructed the Orientation and distributed hand-outs to those present. Elected Officials were allowed to ask questions and/or make comments during the presentation. Topics presented were: **1)** Helpful Hints to Good Government, **2)** Definitions, **3)** The Lawrason Act, **4)** Open Meetings Law, **5)** Executive Sessions, **6)** Public Comment Rules, **7)** Town Ordinance(s) - Grass, Weeds and Wild Growth, **8)** Town Ordinance(s) - Junked, Wrecked and Abandoned Property, **9)** Town Ordinance(s) - Condemnation of Buildings, **10)** Community Center Rules, **11)** Roberts Rules of Order, **12)** Ethics, **13)** Zoning, and **14)** Miscellaneous items such as use of public funds/services and Cooperative Endeavor Agreements, the Mayor Pro Tem's right to vote when conducting the meeting, and Town properties and facilities,

**3. MAYOR'S COMMENTS** - Mayor Festavan made comments on the following: **1)** the 'Voices & Votes; Democracy in America' exhibit and reception at the Shreve Memorial Library, and **2)** the LMA Mid-Winter Conference.

**4. ADJOURN** - Motion to adjourn was made by Raymond Williams, seconded by Samuel Hodge; all present approved. Meeting was adjourned at 6:42 p.m.

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**Kellie Morris, Town Clerk**

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**Ronnie Festavan, Mayor**  
**January 10, 2023**